

January 20, 2000

MEMORANDUM NO: 05-00

TO: DISTRICT CONSTRUCTION ENGINEERS

FROM: Greg A. Xanders, State Construction Engineer

COPIES: John Corley, Jim Johnson

**SUBJECT: CONSTRUCTION DOCUMENT MANAGEMENT SYSTEM AND
CONSULTANT CEI**

This is to introduce you to Yang Enterprises, Inc. Yang is implementing our Construction Document Management System (CDMS). Since we have so many consultant firms that are performing construction engineering inspection responsibilities, we are working to integrate them within our CDMS.

We are aware that some of our Consultant CEI's currently use their own document management system. For these we are working to provide a method for their document images and indexes to be transferred to our CDMS without further scanning or indexing by department personnel.

We are also aware that many of our Consultant CEI's do not utilize any form of electronic document management system. For these, Yang has developed a tool that will allow for simple indexing and storage of documents without the use of a document management system. This product has been estimated at a cost of no more than \$500.00.

In order to assess interest in making this available to our consultants, we need to survey our consultants as to their current involvement with document management. We ask that you provide us a contact list for those firms that currently do work within your District. Yang will then make contact with them, providing a survey of their current status with document management. After completing the survey, they will be asked to return it directly to Yang.

The contact list can be forwarded to John Corley by mail or email. John's email address is CN982JC. If you have further questions, please call John at 850-414-4156 (SC 994-4156).

GX/jc